



Product and maintenance manual

for Seat & Cupra

The logo for ahrend, featuring a small crown icon above the word "ahrend" in a red, lowercase, sans-serif font.

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STANDARDIZATION AND STANDARDS

AHREND manufactures a wide range of furniture for SEAT-CUPRA to equip its sales centers..
Design and specifications are provided by SEAT-CUPRA, technical development, production, delivery and assembly are carried out by Ahrend.

THE RANGE OF SEAT-CUPRA FURNITURE INCLUDES THE FOLLOWING ELEMENTS:

NAME	PRODUCT CATEGORIES INCLUDED
Table Furniture	Desks/working tables, coffee tables, meeting tables
Cupboard Furniture	Closed cabinets, niches, glass door cabinets, under desk side tanks, wardrobes with wardrobe rod
Seating Furniture	Office chairs, meeting chairs, meeting bar stools
Low Seating Furniture	Armchairs, sofas
Partitions	Stand-alone slat partitions, straight and curved
Metal Frames	Metal structural frames complementing wooden components

Under the terms of the tender, AHREND will manufacture all furniture and equipment by the applicable standards. Almost all European Standardization Organizations are members of CEN, the European Committee for Standardization (Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, and the United Kingdom). **It means that AHREND complies with EN standards in these countries.**

AHREND considers the furniture and equipment produced for SEAT-CUPRA as "**Office Furniture**".

All furniture items for SEAT-CUPRA meet the following standards:

ČSN EN 527-1 (911105)	Office furniture - Work tables and desks - Part 1 Dimensions
ČSN EN 527-2+A1 (911105)	Office furniture - Work tables and desks - Part 2 Mechanical safety requirements
EN 14074 (91 1116) 1.2.2005 - ČSN Standard	Office furniture - Tables, desks, and storage furniture - Test methods for the determination of strength
CEN/TR 14073-1: 2004	Office furniture - Storage furniture - Part 1 Dimensions
EN 14073-2: 2004	Office furniture - Storage furniture - Part 2 Safety requirements
EN 14073-3: 2004	Office furniture - Storage furniture - Part 3 Test methods for the determination of stability and strength of the structure

Using the EN 14073 standard means that a so-called Exemption A applies to the German market, requiring the furniture supplier to ensure compliance with the requirements of both EN 14073 and DIN 4554.

AHREND ensures product compliance with DIN 4554.

In addition to meeting the above standards, AHREND is contractually bound to comply with SEAT-CUPRA's design and technical specifications.

As a result of these specifications, the height adjustable tables meet the EN 527-1 standard for type D.

SEAT-CUPRA SHOWROOM FURNITURE

The furniture is designed to furnish sales centers and the adjacent operating areas of SEAT-CUPRA showrooms. Its construction reflects the SEAT-CUPRA design along with functional and strength parameters specified by the client. Adherence to the usage principles outlined below is essential!

1) GENERAL PRINCIPLES OF USE

The furniture's proper functioning is conditional upon using these products in an appropriate environment, i.e. in standard office climate conditions, low dust level, protection against direct sunlight or against excessive heat **and handling them correctly** (i.e., avoiding rough handling or mechanical damage).

- Ambient temperature 15-30°C.
- Minimum distance between the furniture and the heat source should be at least 500 mm.
- Relative humidity 30-65 %.
- Clean the furniture surface with common non-abrasive cleaning agents and diluted common detergent products (recommended). Do not use any solvents.
- Ensure the preservation and maintenance of painted parts using commonly available non-abrasive furniture treatment products (waxes, polishes). For glass doors and panels, use standard glass cleaning products.
- Do not stand or sit on furniture that is not specifically intended for this purpose, especially on any work surface.
- Avoid sliding objects with sharp edges over the furniture's top surfaces.
- Refrain from activities that could cause mechanical damage to the top surfaces (e.g. paper trimming, repair work, etc.)
- All spilled or leaked liquids must be wiped off, washed, and dried immediately.
- **Do not place wet objects on furniture.**
- **All furniture equipped with leveling feet must be used leveled.**
- Installation and disassembly, reassembly, or relocation must only be carried out by trained personnel. **We recommend getting these tasks performed by the furniture supplier or manufacturer to maintain the warranty conditions.**
- For wired products, ensure sufficient cable length to allow maximum extension of the elements without disrupting the power supply.
- Any intervention with the wiring must be performed only by qualified personnel.
- **It is not permissible to carry tables by gripping the tabletop** - due to the weight of the bases, there is a risk of breaking the bolt connections and separating the board from the bases!

WARNING

Failure to follow the instructions in this manual will result in the manufacturer not being liable for any damages and the customer forfeiting the agreed warranty.

2) DESCRIPTION, INSTRUCTIONS FOR USE AND MAINTENANCE OF PRODUCTS BY CATEGORY

TABLES

Working tables and desks, meeting and coffee tables

DESCRIPTION

The tables or desks are intended for everyday office work, such as writing and storing common everyday items. **They should not be used to store large quantities of material** or for craft work, **as this may risk overloading the structure.**

The tabletops are composed of laminated or HPL-coated particle boards or artificial stone. Laminated particle boards and HPL foil-coated boards have ABS edging. The tables feature metal or wooden structural components.

Screws/metric bolts with lock nuts were used to assemble the table components.

The bases feature leveling feet to compensate for uneven floors up to 15 mm.

The steel base surfaces are lacquered with epoxy-polyester powder paint.

PRINCIPLES OF USE

- **Leveling of table assemblies is ensured by leveling feet.**
- Do not stand or sit on tables, desks, coffee tables, or meeting tables.
- The **maximum** load capacity of tables and desks under uniform loading is **30 kg/m² max. Do not exceed the recommended load capacity!**
- **Avoid sliding objects with sharp edges over the tabletop.**
- Refrain from activities that could cause mechanical damage to the work surfaces (e.g. paper trimming, repair work, etc.)

CLEANING

- Clean the base and tabletop surface with common non-abrasive cleaning agents (diluted common detergent products recommended). Do not use solvents.
- Ensure the preservation and maintenance of painted parts using commonly available non-abrasive furniture treatment products (waxes, polishes).
- Any spilled or leaked liquids must be wiped, the area washed, and the tabletop dried immediately.

DESCRIPTION

The cabinets are intended for storing documents and small items in office environments.

A cabinet is made of melamine faced chipboard (MFC). The individual components of the cabinet have ABS edging. Cabinets are available with swing doors, pull-out drawers, or an open front, depending on the model.

They feature a locking system (with the option for individual locks upon request).

Additionally, they have leveling feet compensating for uneven floors up to 15 mm.

Cabinet shelves are available in MFC with ABS plastic edging or glass with polished edges.

PRINCIPLES OF USE

- The **maximum** load capacity of a MFC shelf under uniform loading is **25 kg/m² max. Do not exceed the recommended load capacity!**
- The **maximum** load capacity of a glass bottom or shelf under uniform loading is **7 kg/m² max. Do not exceed the recommended load capacity!**
- The **maximum** drawer load capacity under uniform loading is **0,5 kg/dm³. Do not exceed the recommended load capacity!**
- If necessary, each cabinet can be leveled using built-in adjustable leveling feet in the plinth. Adjust them with a screwdriver through the holes in the bottom of the cabinet. For transport or moving, it is necessary to screw the feet into the plinth. After moving, level the cabinet again in its new position. **Misalignment of the cabinet can have a negative impact on the function of the doors and locking mechanism.**
- For cabinets taller than 1750 mm and without weights, we recommend securing them to the wall to enhance stability.

CLEANING

- Clean the surface with common non-abrasive cleaning agents (diluted common detergent products recommended). Do not use solvents.
- Ensure the preservation and maintenance of painted parts using commonly available non-abrasive furniture treatment products (waxes, polishes).
- **Glass part cleaning** - To clean glass components, use only window cleaners. Avoid using abrasive cleaners like scouring powders or cream cleaners. Multi-purpose microfiber cloths or sponge cloths are also suitable for cleaning. Do not use paper towels, dishwashing sponges, steel wool, etc.
When cleaning windows with stickers, it is important to clean in the direction of the stickers/prints, i.e. from top to bottom.

SIDE TANKS

DESCRIPTION

The side tanks are intended for storing documents and small items in office environments. **They should not be used to store heavy and unstable objects.** Side tanks have four furniture castors for easy mobility.

PRINCIPLES OF USE

The side tank drawers have telescopic sliding mechanisms. The **maximum** load capacity of a fully extended drawer under uniform loading is **0,5 kg/dm³**. **Do not exceed the recommended load capacity!**

- Side tanks have a locking system that prevents other drawers from opening with one drawer pulled out. **This prevents the side tank from tipping over.**
- The castors are designed for limited rolling on flat surfaces. However, when encountering larger uneven surfaces (e.g., thresholds), there is a risk of mechanical damage to the castors or potential tipping of the side tank.
- **It is forbidden to sit or stand on the containers!**

CLEANING

- Clean the surface with common non-abrasive cleaning agents (diluted common detergent products recommended). Do not use solvents.
- Ensure the preservation and maintenance of painted parts using commonly available non-abrasive furniture treatment products (waxes, polishes).

STONE SLABS

DESCRIPTION

Stone slabs are designed to be used as tabletops.

They are made of technical (artificial) stone with a thickness of 12 mm. The stone slabs are intended to be mounted on a metal base.

PRINCIPLES OF USE

- It is forbidden to stand or sit on the stone slabs.
- The **maximum** load capacity of a stone slab under uniform loading is **20 kg/dm³**. **Do not exceed the recommended load capacity!**
- Avoid sliding objects with sharp edges over the stone slabs.
- Refrain from activities that could cause mechanical damage to the stone slabs surfaces (e.g. paper trimming, repair work, etc.).

CLEANING

- Clean the surfaces with common non-abrasive cleaning agents (diluted common detergent products recommended). Prevent water from entering the electrical components. Do not use solvents.
- Wipe off dust and dirt only with a wet or damp cloth or sponge. Do not use cleaning agents that could scratch the stone surface (e.g. nano sponges).

METAL COMPONENTS

DESCRIPTION

Metal components make up supporting parts of furniture, filler frames, object holders and others. They are made of sheet metal or steel profiles and finished with a high-quality epoxy-polyester powder coating.

PRINCIPLES OF USE

- It is forbidden to sit or stand on the shelves.
- Avoid sliding objects with sharp edges over the surfaces of metal components.
- The **maximum** load capacity of a spoiler holder is **2,5 kg/ 1 spine**. **Do not exceed the recommended load capacity!**
- The **maximum** load capacity of a shoe holder is **3 kg**. **Do not exceed the recommended load capacity!**

CLEANING

- Clean the surface with common non-abrasive cleaning agents (diluted common detergent products recommended). Do not use solvents.
- **Ensure the preservation and maintenance of painted and polished parts including plastics is carried out using commonly available non-abrasive furniture treatment products** (waxes, polishes).

DESCRIPTION

OFFICE (WORK) CHAIRS

The chairs feature a metal mechanism frame for adjustable seat, backrest, and armrest height and a fully upholstered seat filled with PUR foam. The plastic frame of the backrest is ergonomically curved in the lumbar area to provide proper support. The swivel office chair comes with a synchronous mechanism, a high-quality gas piston, a sturdy five-arm base, and light-action universal casters as standard features. The chair is intended for office use only. Using the chair for purposes other than intended, such as standing on it or sitting on the armrests, can cause injury and damage to the chair or its components.

MEETING CHAIRS

They feature a single piece upholstered seat with a backrest, mounted on a wooden base.

BAR STOOLS

Designed with a single piece upholstered seat with a backrest mounted on a bar-height metal base.

CUSTOMER ARMCHAIRS

They feature a divided upholstered seat with a backrest, mounted on a wooden base.

PRINCIPLES OF USE

- When using seating furniture with mechanical elements, **regularly check the component tightening** to prevent potential injuries.
 - It is forbidden to disassemble or heat the gas piston on gas piston products. The gas piston is under constant pressure, posing a risk of injury during manipulation.
 - The chairs are intended for sitting and office work only. Using the chair for purposes other than intended, such as standing on it or sitting on the armrests, can cause injury and damage to the chair.
 - Protect the upholstery from crashing into furniture with sharp edges and direct contact with sharp objects.
- **For more detailed information, refer to the information leaflet accompanying the seating furniture.**

CLEANING - GENERAL CHAIR CARE

- Clean the metal frame, plastic, and fillings not covered with fabric using common non-abrasive agents (we recommend common detergent agents, diluted with water). **Do not use any solvents!**
- Ensure the preservation and maintenance of painted and polished parts including plastics is carried out using commonly available non-abrasive furniture treatment products (waxes, polishes).
- Ensure the preservation and maintenance of wooden parts using commonly available non-abrasive furniture treatment products (waxes, polishes).
- **For chair upholstery routine maintenance, use a vacuum cleaner or a corresponding soft, dry brush.**
- Any spilled or leaked liquids must be dried immediately.
- To remove stains from upholstery, use a mild soap or similar diluted non-aggressive cleaning solution (30°C max). Wipe the area and surroundings with a damp cloth to avoid excessive wetness, then dry carefully.

SOFAS

DESCRIPTION

They feature a wooden frame. Upholstered seats, backrests, and other parts are attached to this frame. **The seats and backrests are filled with PUR foam and covered with fabric.**

PRINCIPLES OF USE

- The sofas are intended for sitting only. Using a sofa for purposes other than intended, such as standing on it or sitting on the armrests, can cause injury and damage to the sofa.
- Protect the upholstery from crashing into furniture with sharp edges and from direct contact with sharp objects.

CLEANING

- For sofa upholstery routine maintenance, use a vacuum cleaner or a corresponding soft, dry brush.
- Any spilled or leaked liquids must be dried immediately.
- To remove stains from upholstery, use a mild soap or a similar diluted non-aggressive cleaning solution (30 °C max). Wipe the area and surroundings with a damp cloth to avoid excessive wetness, then dry carefully. Do not use solvents.

OTHER

DESCRIPTION

These are accessories for **SEAT-CUPRA** showrooms.

PRINCIPLES OF USE

Electrical components

- These are for example transformers, LED strips, connectors, wiring.
- Electrical components should be handled by qualified personnel only.
- Electrical components can only be operated in accordance with the manufacturer's instructions.

Electric devices and accessories

- These are for example chargers, sockets, extension cords, tablets.
- Electrical components should be handled by qualified personnel only.
- Electrical components can only be operated in accordance with the manufacturer's instructions or according to common principles of use.

Carpets

- Use a vacuum cleaner for routine maintenance. Ensure that spilled liquids are dried immediately. Dry spilled liquids with a white, clean cloth. Use appropriate gentle cleaning agents to remove stains, then rinse with water.

Logos

- Ensure routine maintenance using commonly available non-abrasive furniture treatment products (waxes, polishes).
- For backlit logos, water must not flow into the lighting.

CONTACT

Address: **Ahrend a.s.**
U Továren 770/1b
102 00 Praha 10

Website: www.ahrend.cz

E-mail: retail@ahrend.cz

Tel.: +420 267 290 111 (front office)

The current instructions for use and maintenance as well as the General Terms and Conditions of Sale can be downloaded from the link:

<https://www.ahrend.cz/en/terms>